

Position Title	Facilities Support Team Member
Department	Facilities
Reports to	Director of Operations
General Summary of Function	Assist with the maintenance and operation of all buildings, vehicles and out of doors areas including a campground with 60+ tent sites.
Key Tasks and Responsibilities	<ol style="list-style-type: none"> 1. Maintain the outdoor environment, including lawn care, snow removal and sanding 2. Setup, takedown, and maintenance of tents 3. Support the upkeep and proper use of all Karne Choling vehicles 4. Assist with maintenance and repair of building-related systems (heating, water, electric, etc.) 5. Program setup, support, and takedown (moving furniture, rugs, cushions, etc.) 6. Removal of trash and recycling 7. Other duties as related and assigned

Knowledge, Skills and Abilities	<ol style="list-style-type: none">1. Able to perform repetitive physical tasks such as shoveling and heavy lifting indoors and outdoors, year round through all four-seasons2. Work well as part of a team3. Able to work well with supervision and independently
Experience, Education, Certification, and Requirements	<ol style="list-style-type: none">1. Experience performing physical work and tasks as described above in a similar environment2. Handy person skills and experience preferred3. Experience using power tools4. Good driving record and a valid driver's license5. Established and current path of practice and study in Shambhala